



\$50 Permit Fee _____

Fire Hydrant Meter Rental Agreement

Renters Name: _____ Project Name: _____

Company Name: _____

Billing Address: _____

Phone #: _____ Email: _____

The Contractor hereby requests that the referenced fire hydrant meter be made available for the sole purpose of obtaining temporary water service from available City of Monticello fire hydrants.

Fire Hydrant Meter Serial Number: _____ (internal use only)

The following fees, terms and conditions shall apply:

1. Contractor shall be responsible for said meter and damages thereto, considering normal use.
2. Contractor shall be responsible for payment of all fees accumulated, including but not limited to the weekly rental fee and water usage charges, until the meter is returned to the Monticello Public Works and rental agreement is terminated.
3. Contractor is responsible for supplying and using an airgap or certified backflow prevention device at all times to prevent cross connection.
4. The meter shall be returned to Monticello Public Works promptly upon completion of the work for which it is utilized; however, the meter must be returned on or before December 31st in the calendar year it is rented.
5. If the meter is lost, stolen or otherwise not returned on time by the Contractor, the meter deposit will be forfeited. The water usage will be calculated at an assumed rate of 500 gallons per day accumulated until Monticello Public Works is notified of the lost or stolen meter and the rental agreement is terminated.
6. Contractor agrees that the rates and fees in effect at the time of the meter return shall be used to calculate the amount due from water consumption. The hydrant meter deposit for this meter will be cashed and held until the meter is returned. Upon return, all applicable rates and fees per City of Monticello's fee schedule will be calculated and deducted from the deposit; the difference will be returned or billed to Contractor.

By signing below, Contractor confirms that the Contractor has read, understands, and agrees to the terms and conditions set forth above.

Contractor

Date

Submit completed application form to: utilities@MonticelloMN.gov

We will contact you when your application is approved and the meter is ready for pickup.

909 Golf Course Road, Monticello, MN 55362

Phone: 763-295-3170 Fax: 763-271-3272

www.MonticelloMN.gov



INTERNAL USE ONLY

DEPOSIT – Must be paid before pickup/delivery of hydrant meter.

Water Deposit	\$500	Paid: Cash	Credit	Check #:
Hydrant Wrench Deposit	\$100	Paid: Cash	Credit	
Small Hydrant Meter (5/8")	\$250	Paid: Cash	Credit	Check #:
Large Hydrant Meter (2 1/2")	\$1500	Paid: Cash	Credit	

METER ISSUANCE

Issued By		Serial Number	
Issue Date		Condition	
Hydrant Wrench Issued?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Beginning Reading	
Issued To		Signature	

METER RETURN

Checked in By		Rechecked By	
Return Date		Condition	
Hydrant Wrench Returned?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Ending Reading	
Returned By		Signature	

CHARGES

Total Water Used In Thousand Gallons _____ X \$4.25 = _____
 Number of Weeks Rented _____ X \$25.00 = _____
 Hydrant Wrench (If Not Returned) _____ X \$100.00 = _____

TOTAL CHARGES = _____
MN SALES TAX = _____
LESS DEPOSIT PAID = _____
BALANCE = _____

Date submitted to Finance:

Credit balances will be refunded to the contractor.

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