

MONTICELLO COMMUNITY CENTER AFTER HOURS FACILITY USE PERMIT

Welcome to the Monticello Community Center! We are pleased that you have chosen our facility for your after-hours lock-in. We will do our best to make your event as enjoyable and pleasant as possible. Please find the user fees and amenity hours for your evening below.

- **The base price for your lock-in reservation is \$1,125 for up to 40 facility users.** For more than 40 users an additional \$10.00 is added for each additional person.
- A 50% down payment is required to book and hold your reservation. The remaining payment amount is due before the date of your event. Additional fees if incurred will be invoiced after the event.
- The building will be available for your lock-in event starting at 9pm to 1am. Please use the west entrance of the building for your arrival and the Warehouse room will be available to store belongings.
- **Pool: 9 p.m. to 11 p.m.**
 - 2 lifeguards and a slide attendant are included in the lock-in base price. Additional lifeguards may be needed depending on the size of your swimming group.
 - We have set lifeguard to swimmer ratios for safety. Ratios are: **50+patrons=3 lifeguards, 75+patrons=4 lifeguards, etc.**
 - Additional lifeguards are \$35 per hour for each additional lifeguard.
 - Chaperones should check in with the lifeguard to determine number of suggested in-water chaperones.
 - Patrons must shower before using the pool.
- **Locker Rooms: 9 p.m. to 12 a.m. (midnight)**
 - If your event is an all-female group, the men's locker room will also be closed or vice versa.
 - All items must be removed from the locker rooms before midnight.
 - Patrons should use showers as appropriate.
 - If the locker rooms require additional custodial time due to excessive mess, there will be an additional charge of \$30 per hour. The custodian will advise the group leader at the time of the incident.
- **Climbing Wall: 10:30 p.m. to 12:30 a.m.**
 - We will have 2 belayers staffed for your event.
 - Wall users must be wearing athletic shoes.
 - Each wall user must have a Wall Waiver signed by parent/guardian if under 18 years of age.
- **Gymnasium: 9 p.m. to 1 a.m.**
 - The gymnasium will be set up for basketball with basketballs available. If you have specific needs or would like to bring in other equipment, please get prior permission.

- **Warehouse: 9 p.m. to 1 a.m.**
 - You may bring food and beverages into the Warehouse. Alcohol is not allowed in the building.

- **Building: 9 p.m. to 1 a.m.**
 - No one is permitted to leave the building until 1am without permission from a chaperone. Attendees must wait inside the building to be checked out with a chaperone or person in charge. All participants need prior authorization to leave the building. Please inform the building attendant of participants that are approved for early departure.
 - Areas of the building that are not included with the rental are off limits to participants. These areas include the meeting room hallway, upstairs fitness area, and walking track.
 - Food delivery may be brought in by an outside establishment. Please inform the building attendant of your delivery and delivery time so they may watch for the driver. The driver should deliver the food to the south entrance of the building.

- The Birthday Party Room is not included with the rental unless prior arrangement is made.

I have read the above agreement and have received a copy of the pool rules and policies. I am aware of the lock-in event rates and additional fees. I am also aware of the building and rental events policies. I understand all policies contained therein and agree to abide by these policies during the rental period.

I agree that all activities undertaken by myself or organization as part of this rental agreement, is at my or the organizations sole risk and that the City of Monticello, its employees, and members of the City Council shall not be liable for any claim, demands, injuries, actions or causes of actions whatsoever to me, the organization of mine or its property arising out of or connected with my or my organization's participation in the activities related to this rental. I forever discharge the City of Monticello, its employees, and City Council members from all such claims, demands, injuries, damages, actions or cause of action whatsoever, and that I have read and will adhere to all guidelines governing this facility.

Signature of Renter: _____ Date: _____

Print Name: _____

Name of Organization: _____

Address: _____

Contact Phone Number: _____

Date of Lock-in: _____

Approx number of participants: _____