

**City Hall**  
 505 Walnut St Ste 1  
 Monticello, MN 55362  
 (763) 295-2711



**Monticello Animal Control**  
 Monticello, MN 55362  
 (612) 859-6989  
 Animal.control@MonticelloMN.gov

## APPLICATION / PERMIT TO KEEP FOWL ON PREMISES

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**INSTRUCTIONS:** *Please type or print legibly all requested information. Incomplete applications or applications that do not comply with city ordinances will not be accepted. Completed applications/renewals must be sent to Monticello City Hall and at least 30 days allowed for processing and approval. You will be notified of the status of your application by email or mail. Approved permits will be mailed to the address indicated by the Applicant.*

**Date of application:** \_\_\_\_\_ **Check one:**  Original  Renewal

**APPLICANT INFORMATION:**

Applicant Name(s): \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Street Address (if different than above): \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Owner Name (if different than Applicant): \_\_\_\_\_

**PREMISES INFORMATION:**

Premises Address: \_\_\_\_\_  
 Property Identification Number (PID) of premises: \_\_\_\_\_  
 Describe in detail and attach drawing of building, cage, etc. where fowl will be kept. Attach a site survey showing location on the premises (for new applications only):

List type, breed and number of fowl to be kept on premises. (Roosters prohibited. Limit of 6 hen fowl.)

TYPE OF FOWL	BREED	NUMBER EACH	
		Male	Female
Chickens			
Ducks			
Geese			
Turkeys			
Pigeons			
Other (list)			

**Consent Form**

This consent form is for new applications only. If, however, 50% or more of the adjoining properties have changed ownership since the original application, a new consent form may be required with a renewal. (The City will provide a list of property owners for applicant’s use.)

Premises Address: \_\_\_\_\_

The applicant is seeking a Permit to Keep Fowl at the premises address listed above. Monticello City code requires that the applicant obtain the written consent of the property owners adjoining the applicant’s real estate in order to be granted a permit. This consent form must be submitted along with the original permit application.

Must list properties that adjoin the premises address specified above		<i>I hereby give my consent for fowl to be kept on the premises as identified in this application.</i>	
Property Address	PID	Authorized Name (print)	Signature

**VERIFICATION BY APPLICANT:**

I attest that the information in this application/renewal is true and correct. I agree to abide by all rules, regulations and provisions of the City of Monticello Code of Ordinances, and all other applicable rules, regulations and provisions of law by State and/or Federal authority. I understand that a permit may be revoked upon violation of any of the stipulations by Monticello Animal Control stated in this permit or within the City ordinances.

Applicant Signature: \_\_\_\_\_

Owner Signature (if different than Applicant): \_\_\_\_\_

**VERIFICATION BY MONTICELLO ANIMAL CONTROL:**

Please list date of inspection and note pass/fail and any comments:

INSPECTION TYPE	DATE	PASS/FAIL	COMMENTS
Application is complete			
Verification of signatures			
Site complies with zoning district			
Site complies with ordinance			
Structure for fowl meets requirements			
Fowl will not run at large			
Proper manure control/disposal			
Other:			

Please list any other concerns or issues for this location to be allowed to keep fowl on the premises:

**Animal Control Officer Recommendation** (check one):

- This application/renewal should **NOT** be approved.
  
- This application/renewal should be **APPROVED**. List any stipulations and conditions for this permit:

Officer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**VERIFICATION BY CITY OF MONTICELLO:**

Permit fee (\$50) --- Date Paid: \_\_\_\_\_ Receipt #: \_\_\_\_\_ **OR**  
Annual renewal fee (\$25)—Date Paid: \_\_\_\_\_ Receipt #: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

Check one:

- This application/renewal is **NOT APPROVED** by the City of Monticello.
  
- This application/renewal is **APPROVED** by the City of Monticello. This permit is effective for one year:  
FROM \_\_\_\_\_ TO \_\_\_\_\_  
*(Note: If approved, a signed permit or copy must be kept on applicant premises)*