

Sign up for eBills and save.



Did you know the City of Monticello offers paperless billing (eBills) to its customers? It's convenient, secure, and environmentally friendly!

Sign up for eBills and receive a **\$1 discount on each utility bill!**

Go Paperless Today!

Step 1 - Create an online account.

- Visit MonticelloMN.gov and select 'Online Payments'.
- Follow the prompts to create your account. Locate your account number on the upper right side of your billing statement.
- When entering your account number, include any leading zeros, the dash, and all numbers following the dash (for example, 099099-001). List the account name exactly as it is on your billing statement.

Step 2 - Select the eBill option in your new online account.

- After your online account is created, you will be redirected to the main page or dashboard of your online utility billing account.
- To select eBill delivery, click on 'My Profile' > 'Accounts' > under 'Actions' select the blue 'Edit.' This area shows the billing and payment options that you currently have selected.
- You will see an option to receive a paper bill via the post office > select 'NO.'
- You will also see an option for electronic bills via email, select 'YES.'
- To save your selections, click on 'Save' at the bottom of the page.

If you have any difficulty creating your account, please call the City's Utility Billing Department at 763-271-3228 and our staff will be happy to assist you!

eBill Benefits:

- View and/or print your bill detail and history online from any device 24/7.
- Avoid mailing delays.
- The City maintains a secure environment for electronic transactions.
- Receive a notice by e-mail when your bill is ready to view.
- An eBill contains the same information as a paper bill.
- If you have multiple utility billing accounts, simply add each of them to your account profile.
- Pay your eBill using any payment option that is currently available with the City.
- Sign up by the 1st of the month to receive your discount for that billing period.
- Save \$1 on your bill each month.

$$\begin{matrix} \$1 \\ \text{eBill Discount} \end{matrix} + \begin{matrix} \$1.50 \\ \text{Auto Pay (ACH) Discount} \\ \text{(see reverse side)} \end{matrix} = \begin{matrix} \$2.50 \\ \text{in monthly savings!} \end{matrix}$$