

Motion to recommend awarding the 2026 Monticello Community Center Skate Park Improvement Project contract to Action Sports of Minnesota based upon their low proposal of \$120,900.

Prepared by: Tom Pawelk, Parks, Arts & Rec Director	Meeting Date:	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item
Reviewed by:	Approved by:	

ACTION REQUESTED

Motion to recommend awarding the 2026 Monticello Community Center Skate Park Improvement Project contract to Action Sports of Minnesota.

PREVIOUS COUNCIL ACTION

PARC reviewed the MCC Skate Park concept on July 25, 2024, and recommended that the project be included in the Parks Capital Improvement Plan.

REFERENCE AND BACKGROUND

In June 2022, a grassroots skate community group approached City staff requesting that the former skate park at the Monticello Community Center be reopened. Staff worked with the group to refine a concept that could fit within the existing skate park footprint and meet current safety and operational standards. In 2024, staff brought the concept to the Parks, Arts & Recreation Commission for review, and PARC expressed support for moving forward with the project, noting that a community fundraising campaign would be necessary to advance the project. The item was later brought forward by City Council, who directed staff to return in April 2026 with a plan to construct the skate park this year.

Although the project is identified in the City’s Capital Improvement Plan, no City funding is available in 2026. A community fundraising campaign is planned to cover the full cost of the project and has already raised over \$90,000, with the remaining funds expected to be collected over the summer.

Staff incorporated comments from the skate community and prepared an RFP seeking a qualified contractor to design and construct custom skate park features within the existing skate park footprint. Although a rough concept design had been created with the skate community, staff wanted to ensure that the full design component was incorporated into the RFP so that the selected contractor would provide a complete, professionally developed design

that fit the existing footprint and met all project requirements. The project requires on-site fabrication and installation of all ramps and features, designed for users ages 5 and older. The existing concrete pad and stormwater drainage infrastructure will remain unchanged, and all new features must be compatible with the current surface and drainage patterns.

Staff received two proposals in response to the RFP: Action Sports of Minnesota and American Ramp Company of Missouri. The low proposal is from Action Sports of Minnesota for the low total project cost of \$120,900.

Required elements include a Pyramid Entrance, Custom Hip Quarter Pipe, Roll-In with W Quarter Pipe and Large Deck, Blended Quarter Pipe with Large Deck, Box Jump, Bump-to-Bump with Ledge, Stage, and A-Frame with Rail. The completed skate park will be free for public use, similar to a playground, and will support organized learn-to-skate programs for the community. The project will be completed and open to the public no later than June 30, 2026.

- I. **Budget Impact:** The Skate Park project is identified in the City's Capital Improvement Plan; however, construction is tentatively projected in 2027, and no City funding is available for the project in 2026. A grassroots fundraising effort has collected over \$90,000 of pledged contributions toward the \$120,900 project cost, with the remaining funds expected to be collected over the summer. The City's Capital Projects Fund will pay for the costs of the project and be reimbursed by any sponsorship and fundraising contributions received. Costs associated with ongoing maintenance and operations, recorded in the Parks Department General Fund, will be incorporated into the 2027 budget process.
- II. **Staff Workload Impact:** City Park, Arts & Recreation staff will oversee programming and maintenance of the Skate Park.
- III. **Comprehensive Plan Impact:** The agreement supports the City's Comprehensive Plan goals of expanding recreational opportunities.

IV. **STAFF RECOMMENDED ACTION**

City staff recommends authorization to award the Monticello Community Center Skate Park Improvement Project contract to Action Sports of Minnesota based upon their low total proposal of \$120,900.

SUPPORTING DATA

- Both Skate Park Designs
- Proposal Tabulation